

GROWTH SCRUTINY COMMITTEE

AGENDA

Wednesday 19th October 2016 at 1000 hours in the Council Chamber, The Arc, Clowne

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 21 st September 2016.	To Follow
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	3 to 9
6.	Quarterly Growth Update – Chief Executive Officer.	Verbal Update
7.	Growth Scrutiny Work Plan.	10 to 12

REMINDER:

Joint Scrutiny Training - Making Effective Use of Overview and Scrutiny: A scrutiny skills workshop at Mill Lane, Wingerworth on 3rd November 2016. This is a full day training session and lunch will be provided. Please can you let Abby Brownsword or Claire Millington know if you will be attending.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 30th September 2016

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.bolsover.gov.uk. The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A M Syrett - Leader
Councillor M Dooley – Deputy Leader
Councillor T Connerton
Councillor B R Murray-Carr
Councillor K Reid
Councillor J Ritchie

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Chamber Suites at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

The dates for meetings of Executive in 2016/17 are as follows:

2016	2017
	3 January
	30 January
	27 February
31 October	27 March
28 November	24 April
	22 May

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
CCTV To consider future options for CCTV in the District	Executive	October/November 2016	Report of Councillor K Reid, Portfolio Holder for Community Cohesion, Audit, Legal and Governance	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Vehicle Replacements To approve the purchase of vehicle replacements utilised within Streetscene Services	Executive	July - October 2016	Report of Councillor B Murray-Carr, Portfolio Holder for Environment	Assistant Director – Streetscene	Yes – involves savings or expenditure of £50,000 or more.	Public
Medium Term Financial Plan	Executive	October 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Public
Fixed Lines and Calls Contract To accept a tender for provision of fixed telephony,	Executive	November 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	ICT Manager	Yes – involves savings or expenditure of £50,000 or more.	Public

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broadband and call costs following completion of a procurement exercise						
Mobile Telephony Contract To accept a tender for the provision of mobile telephony and call costs following completion of a procurement exercise	Executive	November 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	ICT Manager	Yes – involves savings or expenditure of £50,000 or more.	Public
Bolsover Safe and Warm Scheme To approve contractors to upgrade district Heating Systems.	Executive	September / November 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
Land Sales	Executive	October 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Public

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The Provision of Asbestos Surveying and Sampling Services utilising the EEM framework for Bolsover District Council	Executive	October 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Development of a mountain bike trail and length of surfaced greenway within a number of woodland plantations to the north of the A617 at Bramley Vale known as Stockley Ponds / Glapwell Countryside Site. Both accessed from the Stockley Trail	Executive	October 2016	Report of Councillor M. Dooley, Portfolio Holder for Corporate Plan, HR and Leisure	Assistant Director - Leisure	Yes – involves savings or expenditure of £50,000 or more.	Public
Irrecoverable Arrears over £2,500 To approve write-off of irrecoverable arrears	Executive	October/November 2016	Report of Councillor T Connerton, Portfolio Holder for Customer Services and Revenues and Benefits	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs

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Development Proposal Investment opportunity for the Council aimed at delivering new homes across the District	Executive	October/November 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs
Funding Proposal To consider the opportunity to provide commercial loans to fund development	Executive	October/November 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs

Growth Scrutiny Committee

Work Programme – 2016-17

Date of Meeting	Items	Lead Officer	Notes
<p>25th May 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Quarter 4 – Performance Monitoring • Asset Backed Joint Venture Company • Joint Venture/Housing • Scrutiny reviews 2016/17 – selection and scoping exercise. 	<p>Jane Foley, Assistant Director of Customer Service and Improvement</p> <p>Grant Galloway, Assistant Director, Property and Estates</p> <p>Grant Galloway, Assistant Director, Property and Estates and Peter Campbell, Assistant Director of Community Safety and Housing.</p> <p>Claire Millington, Scrutiny Officer.</p>	
<p>29th June 2016, 2.00 pm</p>	<ul style="list-style-type: none"> • Growth Update • Growth Performance Indicators 	<p>Dan Swaine, Chief Executive Officer</p> <p>Dan Swaine, Chief Executive Officer</p>	

<p>27th July 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Quarter 1 – Performance Monitoring • Empty Properties Scheme Update • Demonstration of the new Business web pages 	<p>Allison Westray-Chapman, Assistant Director – Economic Growth</p> <p>Scott Chambers – Communications, Marketing and Design Manager.</p>	
<p>23rd August 2016 10.00am</p> <p>Special Meeting</p>	<ul style="list-style-type: none"> • Consultation on 100% Business Rates retention. 	<p>Bryan Mason – Director of Operations</p> <p>Dawn Clarke – JAD, Finance and Revenues & Benefits.</p>	
<p>21st September 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Growth Strategy – progress update against the actions/targets within the Strategy • Town Centre Regeneration Plans. 	<p>Allison Westray-Chapman, Assistant Director – Economic Growth.</p> <p>Allison Westray-Chapman, Assistant Director – Economic Growth.</p>	
<p>19th October 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Growth Update 	<p>Dan Swaine, Chief Executive Officer</p>	
<p>16th November 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Quarter 2 – Performance Monitoring • Growth Performance Indicators 		

14th December 2016, 10.00 am			
18th January 2017, 10.00 am	<ul style="list-style-type: none"> • Growth Update 	Dan Swaine, Chief Executive Officer	
15th February 2017, 10.00 am	<ul style="list-style-type: none"> • Quarter 3 – Performance Monitoring 		
15th March 2017, 10.00 am			
19th April 2017, 2.00 pm	<ul style="list-style-type: none"> • Growth Update 	Dan Swaine, Chief Executive Officer	
17th May 2017, 10.00 am	<ul style="list-style-type: none"> • Quarter 4 – Performance Monitoring 		

Growth Scrutiny Committee Membership –

Councillors: - T. Alexander, A. Anderson, P. Barnes, J. Clifton, G. Buxton, M. Dixey, S. Fritchley, S. Statter, B. Watson & J Wilson

GROWTH SCRUTINY COMMITTEE

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Wednesday 21st September 2016 at 1000 hours.

PRESENT:-

Members: - Councillors T. Alexander, A. Anderson, J. Clifton, S. Statter, B. Watson and J. Wilson.

Officers:- A. Westray-Chapman (Assistant Director Economic Growth) (to Minute No. 299), S. Ghosh (Senior Economic Development Officer) (to Minute No. 299), S. Coleman (Economic Development & Investment Manager) (to Minute No. 299), C. Millington (Scrutiny Officer) and A. Bluff (Governance Officer).

Councillor S.W. Fritchley in the Chair

0292. APOLOGIES

Apologies for absence were received on behalf of Councillors G. Buxton and M. Dixey.

0293. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

0294. DECLARATIONS OF INTEREST

There were no declarations of interest made.

0295. MINUTES – 27th JULY 2016

Moved by Councillor A. Anderson and seconded by Councillor B. Watson

RESOLVED that the Minutes of a Growth Scrutiny Committee held on 27th July 2016 be approved as a correct record.

0296. SPECIAL MINUTES – 23RD AUGUST 2016

Moved by Councillor S. Statter and seconded by Councillor J. Wilson

RESOLVED that subject to the inclusion of Councillor A. Anderson's apologies, the Minutes of a special Growth Scrutiny Committee held on 23rd August 2016 be approved as a correct record.

GROWTH SCRUTINY COMMITTEE

0297. PROGRESS AGAINST THE TARGETS/ACTIONS SET OUT WITHIN THE GROWTH STRATEGY HIGHLIGHTING ACHIEVEMENTS TO DATE

The Assistant Director Economic Growth advised the meeting that the D2N2, Local Enterprise Partnership, had an under spend of £8m on their capital programme for pipeline projects and with the Council's support, Bolsover Land Ltd had submitted a bid for £6m, which had been approved subject to completion of a business case and the necessary paperwork. Subject to formalities, this would mean that Bolsover Land Ltd could be on the former Coalite site to start the appropriate 'clean up' before the Christmas 2016 period.

This was very positive news for the site and also for the Council to have been involved in providing the support for the application which had resulted in a well defined and credible project.

The Assistant Director Economic Growth praised the Council's Economic Development staff that had put a lot of effort into providing support for the application and also the Council's Environmental Health Team, especially the Pollution Control Officer, whose technical knowledge had been impressive.

The Liaison Group would be reconstituted to work on the advice provided to local residents around the timings for the 'clean up' and what to expect once work commenced.

The next step was to get final approval at the next D2N2 Infrastructure Board which would take place on 27th October 2016.

A Member asked how health impacts would be considered and monitored once works were underway. The Assistant Director – Economic Growth replied that a Health Impact Assessment had been produced for the Coalite site with Public Health partners.

Members stated that this was very good news for the District as well as for local Members and expressed their thanks to staff for their work in providing support for the successful bid.

0298. REGENERATION PLANS – PROGRESS, NEXT STEPS, TIMESCALES

The Assistant Director Economic Growth provided an update to the meeting in relation to progress on Regeneration Plans for the District. The update also provided a slide presentation prepared by the Senior Economic Development Officer.

At its meeting on 2nd March 2015, Executive approved the Joint Economic Development and Housing Strategy, which included commissioning Four Regeneration Frameworks (RF).

The Regeneration Frameworks would form an important part of the evidence base for the emerging Local Plan, informing its place specific policies and proposals.

Due to the linear extent of the District, a North/South split had been suggested;

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- Bolsover North (comprising Clowne and Bolsover)
- Bolsover South (comprising Shirebrook and South Normanton)

Bauman Lyons Architects had been appointed to deliver both contracts for Bolsover North and Bolsover South respectively.

The Regeneration Framework would;

- provide evidence to support funding applications for town centre regeneration,
- be crucial for prioritising future regeneration work by creating a basis for targeted and coordinated public sector intervention to address market failure,
- address key priorities identified in the Joint Economic Development and Housing Strategy and would be the basis for Economic Development work and for aligning the District's priorities to maximise inward investment,
- form an important part of the evidence base for the emerging Local Plan informing its place specific policies and proposals,
- highlight the importance of "place making" in matching the pace and nature of growth within the District, aligned with the receptiveness of citizens and physical characteristics of each discrete part of the District,
- contribute to public / stakeholder awareness raising as a result of active place making proposals and place marketing; the process would eventually lead to improved quality and perception of place,

Several consultation events had taken place, incorporating District wide agencies and individuals, community groups, thematic interest groups, business community etc, in addition to regular meetings with BDC Cabinet and Members. Regular meetings had been held with the Steering Group comprising representation from Planning, Estates, Leisure, Partnerships and Communications teams to ensure added robustness to the emerging proposals. Feedback from the consultation on the Frameworks would provide the evidence for funding bids to D2N2.

The emerging document, 'Sharing Bolsover', looked forward to 2033 and was guided by the principles of place making and the ideas and priorities put forward by the local communities. The shared vision was for a flexible mix of transformational and fine grain projects that would enhance the offer of the four town centres to strengthen their role as service centres. Proposed improvements to the physical connectivity would enable outlying villages to access and benefit from these investments and to contribute to the rise of a vibrant local economy and a shared sense of civic pride.

The timetable was as follows;

- Mid October 2016 - receipt of final draft,
- 25th October 2016 - presentation to Joint SAMT/ Cabinet,
- 26th October 2016 to 9th November 2016 - presentation to Clowne, Bolsover, Shirebrook and South Normanton local Members
- 16th November 2016 - presentation to Growth Scrutiny Committee
- 30th November 2016 - presentation to Council by Irena Bauman, Director,

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Bauman Lyons Architects

When adopted, an Action Plan on projects would identify who would lead on the projects.

Members thanked the Assistant Director Economic Growth and the Senior Economic Development Officer for the update and welcomed the progress being made on the regeneration of the four town centres within the District.

The Assistant Director Economic Growth, the Senior Economic Development Officer and the Economic Development & Investment Manager left the meeting.

0299. GROWTH SCRUTINY WORK PLAN 2016/2017

Members considered the Committee's Work Plan.

It was suggested that Committee receive an update on the breakfast meetings which were held with local businesses and an update on broadband; also that Committee consider the travel plans of the lorries, which would be working at the former Coalite site in relation to the clean up operation.

A Member raised a query as to whether the Committee should be considering the HS2 proposals. The Scrutiny Officer replied that she would forward Members an article from the East Midlands Policy Briefing which related to HS2 through the East Midlands. She also reminded Members that they were due to receive a briefing from representatives of HS2 at the next Council meeting.

Moved by Councillor S. Statter and seconded by Councillor S.W. Fritchley
RESOLVED that (1) the Work Plan be noted,

(2) an update on the breakfast meetings held with local businesses and an update on broadband be provided to a future meeting.

(Scrutiny Officer)

As this was Councillor Fritchley's last meeting as a Growth Scrutiny Member, Committee Members took the opportunity to wish him well in his new position on the Executive.

The meeting concluded at 1050 hours.